

CORPORATE SCRUTINY PANEL (CSP) – PROPOSED ITEMS

POTENTIAL ISSUES IDENTIFIED FOR INCLUSION IN THE WORK PROGRAMME 2017/18

Issue	Put forward by	Approach and areas of focus	Outcomes	OFFICER/PARTNER COMMENTS
FULL PANEL DISCUSSION ISSUES				
1. MTFP and In-Year Financial Monitoring	Cllr Asif/ Chief Exec/ Cabinet	1. Budget 2. Savings/ Future opportunities 3. MTFP 4. Government Funding 5. Council Annual Budget Report 6. Deloitte savings tracking <i>Full Panel Discussion</i>	The Panel will monitor the ongoing financial position of the Council with particular reference to achieving the identified budget savings.	Regular update item for panel agenda. Debbie Hogg invited to 20 th October meeting to cover: <ul style="list-style-type: none"> - Financial Monitoring 2017-18 - Update on MTFP 2018-21 - Budget/ Consultation Process
2. Transformational Programme and Savings	Corporate Scrutiny Panel (20/10/17 meeting)	1. Progress made against original timescales 2. Service area impacts that have occurred as a result of delays or changes	1. Develop an understanding of the progress made in relation to the planned savings; 2. Consider and comment upon any service area impacts; 3. Consider any learning that can be used in the future.	Debbie Hogg and Michelle Nuttall invited to attend 15 th November meeting.
3. Democracy Commission work streams	OSMC's long list/ Chief Exec/ Cabinet	Next Steps – what are we going to do with recommendations? <i>Full Panel Discussion</i>	The Panel will consider and comment upon the recommendations of the Democracy Commission that can be progressed without further political discussion.	Invite Carl Whistlecraft and Cllr C Scott to the 20 th October meeting.

4. IT system	Cllr Asif/ Chief Exec/ Cabinet	<ol style="list-style-type: none"> 1. Citizen Account 2. Training available, including Customer Service Centre <p><i>Full Panel Discussion</i></p>	<p>The Panel will:</p> <ol style="list-style-type: none"> 1. Consider the IT application relating to the Citizen Account, test the resource and comment as necessary; 2. Develop an understanding of the support offered for the less IT literate within the Customer Service Centre (CSC) and make recommendations for improvement, if necessary. 	<p>In relation to training, a visit to the CSC would be beneficial for Panel Members to understand the current service provision.</p> <p>October meeting</p>
5. Commissioning Authority	Chief Executive	<p>Update from the CEx on the transition to an outcome led authority</p> <p><i>Full Panel Discussion</i></p>	<p>The Panel will develop an understanding of the change in approach and consider how scrutiny can assist the authority in meeting its partnership outcomes.</p>	<p>CEx to provide rationale for the change in approach and panel/CEx to consider Scrutiny's involvement/ contribution.</p> <p>December meeting</p>
6. Procurement	Cllr Asif/ Chief Exec/ Cabinet	<ol style="list-style-type: none"> 1. Review of current processes 2. Internal restructure (Deloitte) and competing priorities of approach compared to Social Value considerations <p><i>Full Panel Discussion</i></p>	<p>PRE SCRUTINY ITEM</p> <p>The Panel will:</p> <ol style="list-style-type: none"> 1. Develop an understanding of the current process requirements and influence the review being undertaken; 2. Develop an understanding of the project being undertaken by Deloitte and consider the competing priorities highlighted as part of the Social Value work and consider how these can influence the Deloitte project work. 	<p>Lead Member to receive briefing on Procurement process prior to item being scheduled at a panel meeting.</p> <p>Briefing 18/10/17</p> <p>November meeting</p>
7. Assets	Cllr Asif/ Chief Exec/ Cabinet	<ol style="list-style-type: none"> 1. Community Asset Transfer Policy 2. Access to Services <p><i>Full Panel Discussion</i></p>	<p>The Panel will:</p> <ol style="list-style-type: none"> 1. Develop an understanding of the legal and policy requirements; 2. Consider the current priorities for the Council and comment on future approaches; 3. Consider the future public access to services, following asset disposal. 	<p>Lead Member to have briefing with Senior Officers prior to full panel discussion.</p> <p>Briefing – 11/10/17</p> <p>November meeting</p>

Items for OSMC to consider picking up:

Scrutiny Charter	Cllr Asif/ Chief Exec/ Cabinet	Create a charter signed up to by both Scrutiny and Cabinet Members	To develop a charter, explaining the purpose of scrutiny and the approach being taken in Kirklees – to be agreed and signed up to by both Scrutiny and Cabinet Members.	Initially identified by the Corporate Scrutiny Panel but felt more appropriate for OSMC to consider.
------------------	--------------------------------	--	---	--

Issue	Put forward by	Approach and areas of focus	Outcomes	OFFICER/PARTNER COMMENTS
LEAD MEMBER BRIEFING ISSUES				
5. Procurement	Cllr Asif/ Chief Exec/ Cabinet	Process	PRE SCRUTINY ITEM The Panel will develop an understanding of the process requirements.	LM to receive briefing on Procurement process prior to item being scheduled at a panel meeting. Briefing 18/10/17 November meeting
6. Assets	Cllr Asif/ Chief Exec/ Cabinet	1. Community Asset Transfer Policy 2. Access to Services <i>Full Panel Discussion</i>	The Panel will: 1. Develop an understanding of the legal and policy requirements; 2. Consider the current priorities for the Council and comment on future approaches; 3. Develop an understanding of the potential conflicts between council strategy and ward interests; 4. Consider the future public access to services, following asset disposal.	Lead Member to have briefing with Senior Officers prior to full panel discussion. Briefing – 11/10/17 November meeting

Issue	Put forward by	Approach and areas of focus	Outcomes	OFFICER/PARTNER COMMENTS
AD-HOC PANEL ISSUES				

Issue	Put forward by	Approach and areas of focus	Outcomes	OFFICER/PARTNER COMMENTS
RECOMMENDATION MONITORING ITEMS				
Museums & Galleries – Task Group Report	Resolution by OSMC on 13 th February 2017	(Task Group 16 th February 2015) The original recommendations contained within the Task Group report were all marked as complete. However, at the meeting of OSMC on 13 th February 2017, it was resolved that the Scrutiny Lead Member would continue to monitor progress in this area via individual Scrutiny Briefings.	All original recommendations have been actioned and marked as complete. Panel to determine whether issue still relevant for inclusion on 17/18 work programme.	To be removed from Work Programme

Potential future items:

Revised approach to Policy Development (CPB Pilot)

DRAFT